



A Mental Health & Suicide Prevention Non-Profit Organization

## GRAPHIC DESIGN AND VIDEO PRODUCTION INTERNSHIP

Anticipated Time Frame: Fall Semester

Working Hours: 10 hours per week (4-6 hours on-site, 4-6 hours remote)

All applications must be submitted by the deadline on the website

### Job Description

The Graphic Design Intern is an integral part of 1N5's team. This internship is an excellent opportunity for a student with a focus in Graphic Design to gain work experience with a small, hands-on team. We're looking for a driven, ambitious individual who wants to have a career in the design industry. Experience or knowledge with various design programs—Photoshop, Illustrator, Final Cut Pro is a huge plus.

### Job Duties:

- Assist with the production and design of printed and digital marketing materials including; flyers, direct mail pieces, brochures, web banners, advertisements, email blasts, and social media campaigns.
- Design collateral for upcoming events.
- Create graphics for blog and social media features.
- Create marketing materials and printed graphics.
- Create quality deliverables in a fast-paced work environment.
- Assist with video production (shooting, editing, etc). and with editing.
- Take video footage and photographs at various events, and edit for use.

### Qualifications:

- Proficient in Photoshop, Illustrator, InDesign, Corel draw, and/or Inkscape
- Have your own computer
- Photography and videography skills
- Experience with content creation
- Creative and self-motivated
- Familiar with current design trends and typography or able to research and learn
- Excellent organizational and prioritization skills
- Strong time management skills, ability to multi-task
- Excellent written communication and listening skills
- Able to work well independently, be self-motivated, and a team player
- Excellent attention to detail and highly motivated to learn
- Must be trustworthy and reliable
- Must possess a professional demeanor and operate on tight deadlines
- Must have Junior/Senior status in a Bachelor's degree program.
- This position is ideal for students interested in pursuing careers in marketing, business, new media, communications, and web/or graphic design

To apply submit online application and include CV/resume (no more than two pages) and cover letter (no more than 550 words) or email above information to Beth Dulle - [beth\\_dulle@1N5.org](mailto:beth_dulle@1N5.org). Please include any non-profit work that you've done to date. Please also state clearly how you would bring your knowledge, skills and experience to the role, and how this opportunity would help your future career development.